Step By Step Instruction Guide for Completing the Hemp Retailer License Application. Notes for instruction/direction are included in the following pages in red.



Log in

Please register and log in.

Users are encouraged to use an updated web browser (Edge, Chrome, Safari, Firefox, etc.) when accessing this site to ensure support for legacy and modern websites and apps.

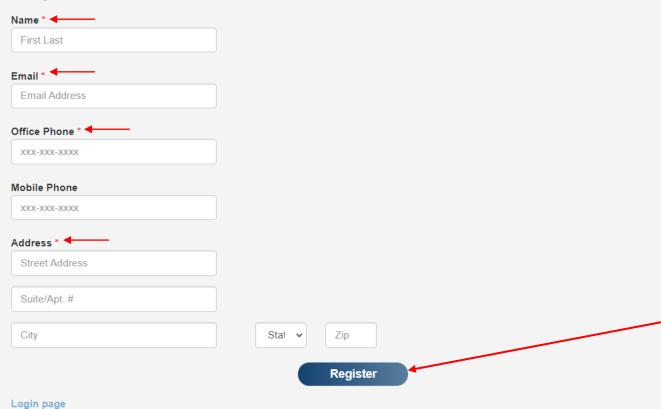
Email *	
Password	
	The Password field is required.
	□ Remember me? *
	Log in
Register as a new user	
Forgot your password?	

Please contact the Georgia Department of Agriculture with any questions.

This is the landing page for the new hemp licensing software. For new applicants, click "Register as a new user" on the home page. For renewals, click "Forgot your password?" since we have already set an account up for you.

Georgia Department of Agriculture

Register



The items with a red asterisk (indicated by a red arrow) are required. Click on the "Register" button after providing the information. An email will be sent to you to complete the registration process.

Please contact the Georgia Department of Agriculture with any questions.

Notifications

Welcome to the GDA Hemp Program application system.

Click Apply to begin a new application.

Please contact the Georgia Department of Agriculture with any questions.

After you login, the licensing home page will appear as seen here. To begin a new application, click on either of the Apply links highlighted in the red circles to begin the application.

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Companies and Licenses

Welcome to the GDA Hemp Program application system.

Click **Apply** to begin a new application.

Please contact the Georgia Department of Agriculture with any questions.

Notifications



License Renewal Due: 13_2012

If you are renewing a license, your home-page will have a notification in the top right of the screen highlighted by the red box. Click on the "License Renewal Due" link to access the renewal application. Once in the renewal application, please review all the tabs and associated information prior to submitting the renewal. You can make changes to the renewal application such as adding/removing key participants, adding/removing grow sites, adding/removing storage sites, etc. to the application if needed. Be sure to review all attachments included in the renewal application. If an attachment is outdated or incorrect, please remove it and upload the proper attachment. You can use the rest of this application guide to assist you.

Home

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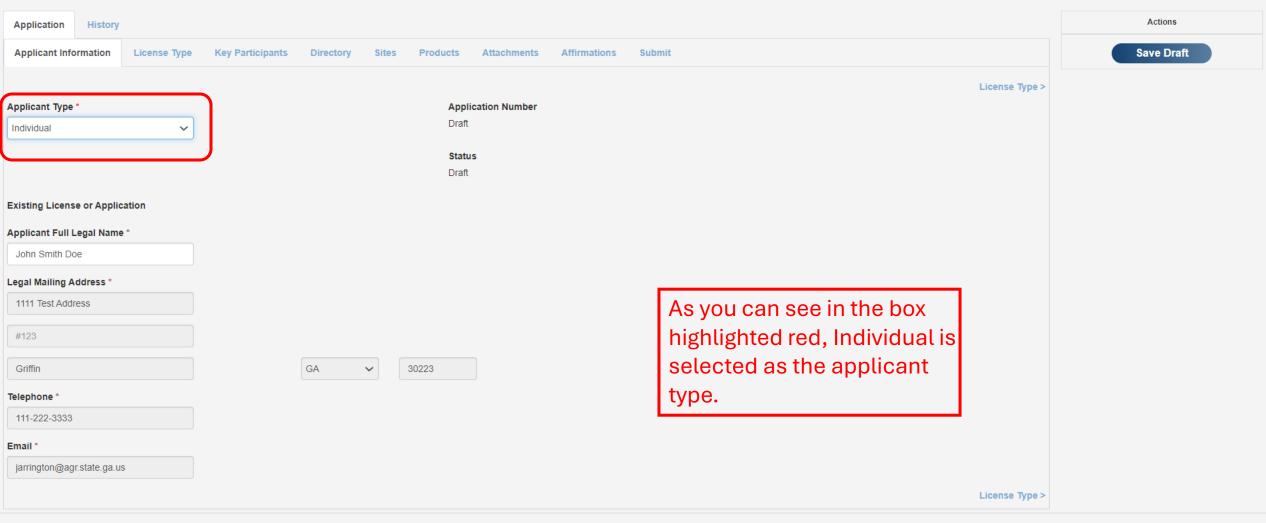
Companies and Licenses

Site Sharing

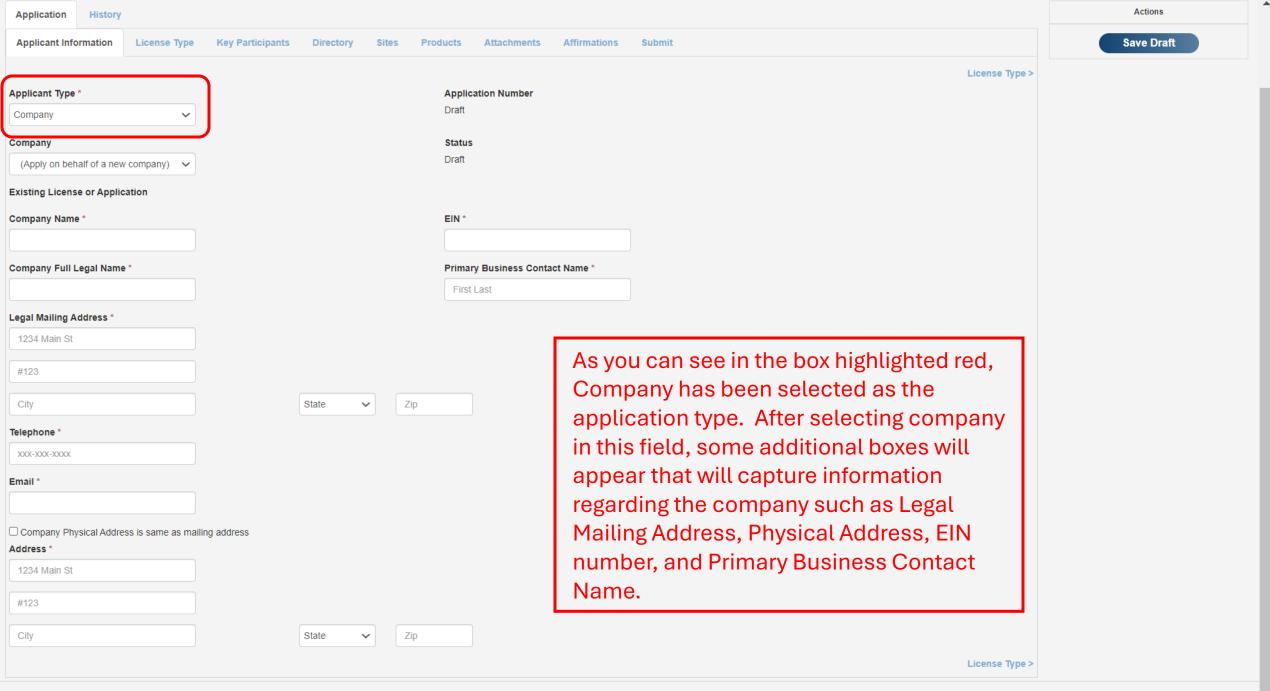
Required Actions

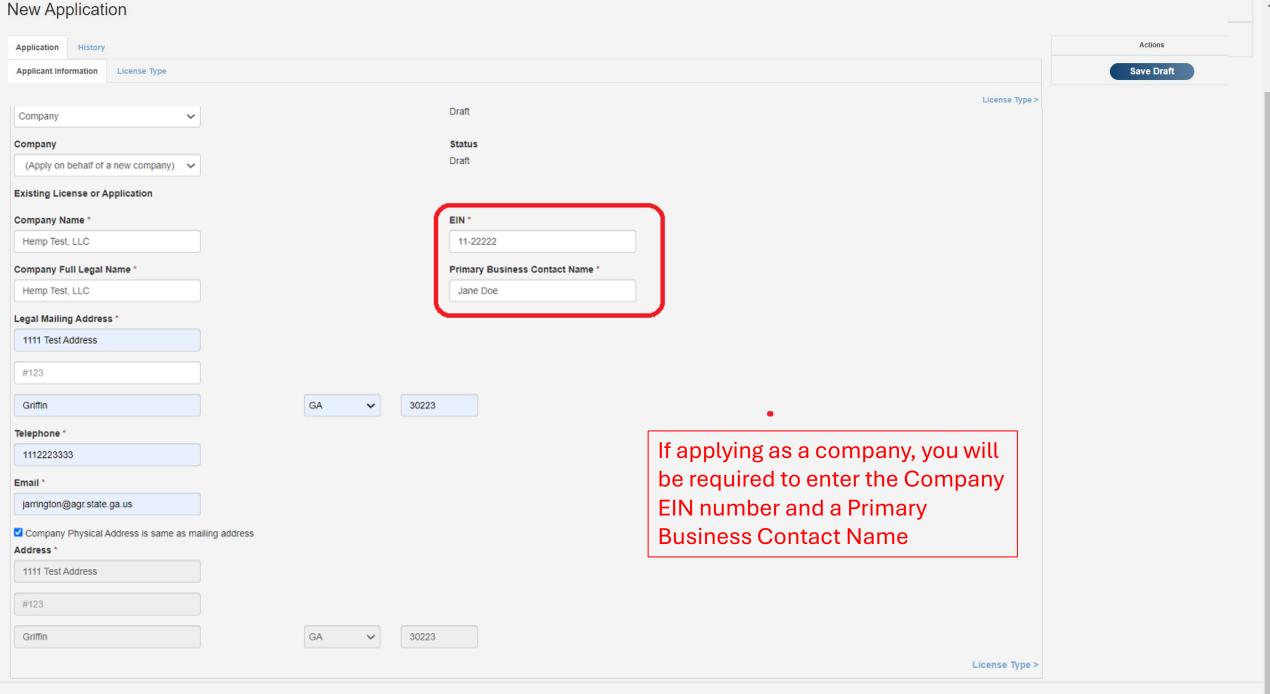
Sampling and Disposal John Doe ▼

New Application

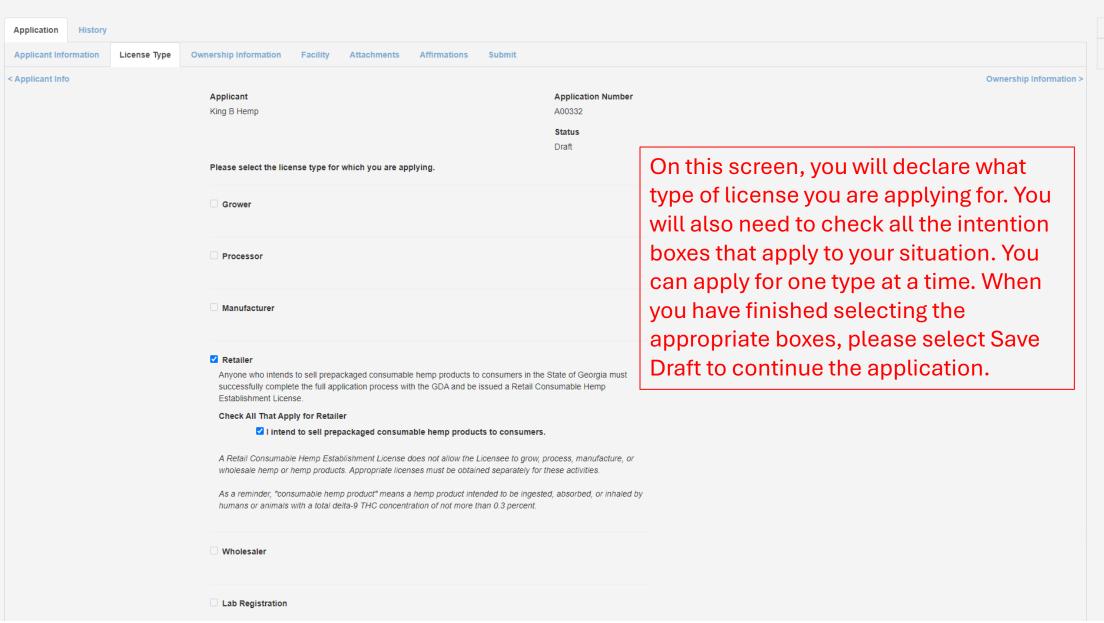


Please contact the Georgia Department of Agriculture with any questions.

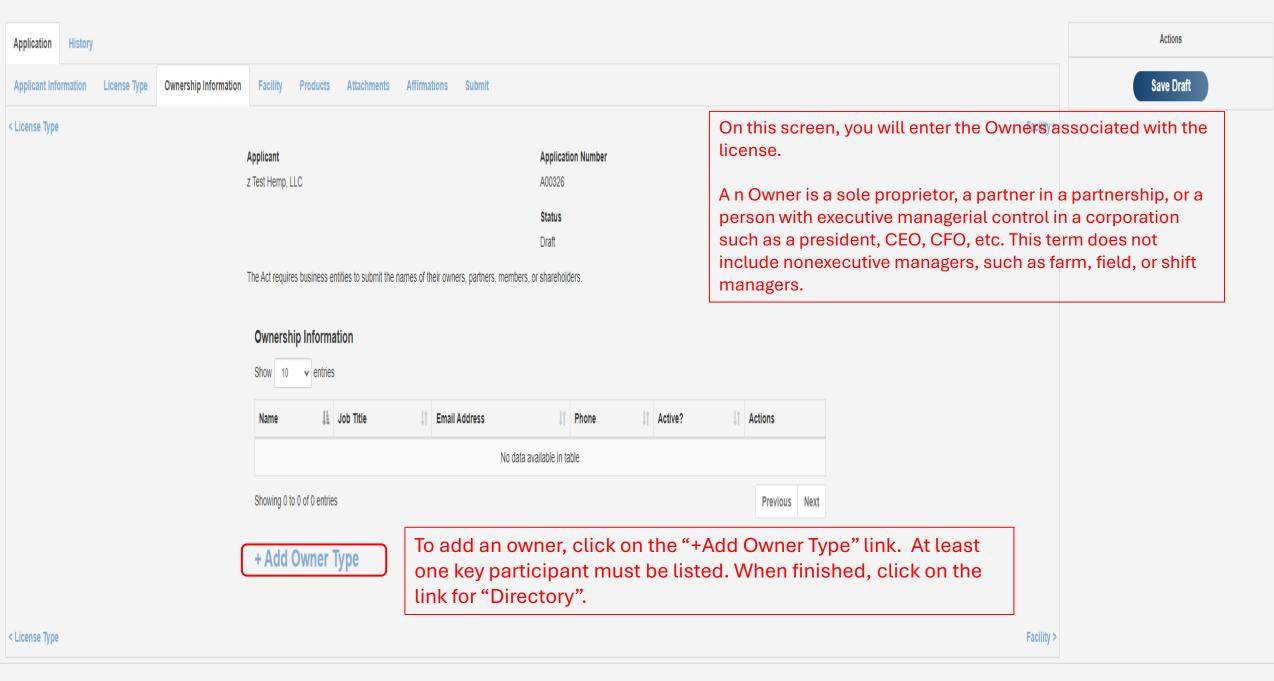




Please contact the Georgia Department of Agriculture with any questions.







Actions

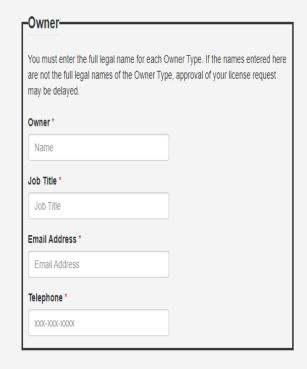
Save Draft

< License Type Facility >

Applicant Application Number z Test Hemp, LLC A00326

Status
Draft

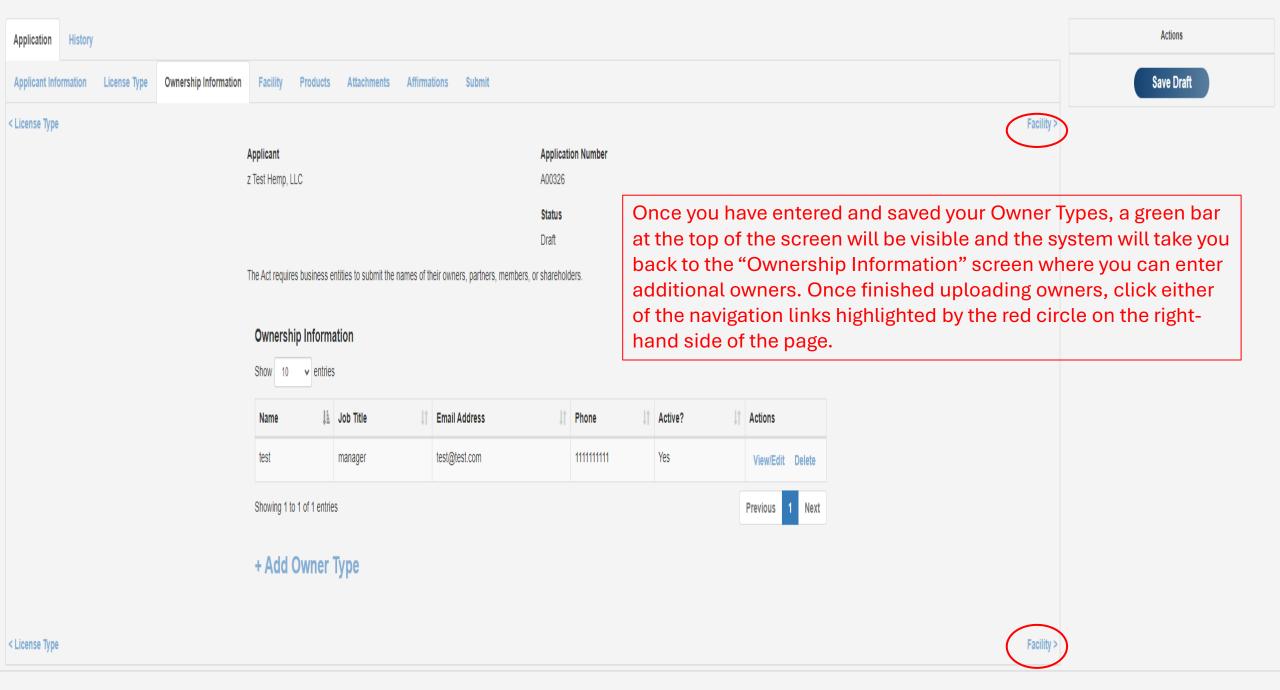
The Act requires business entities to submit the names of their owners, partners, members, or shareholders.

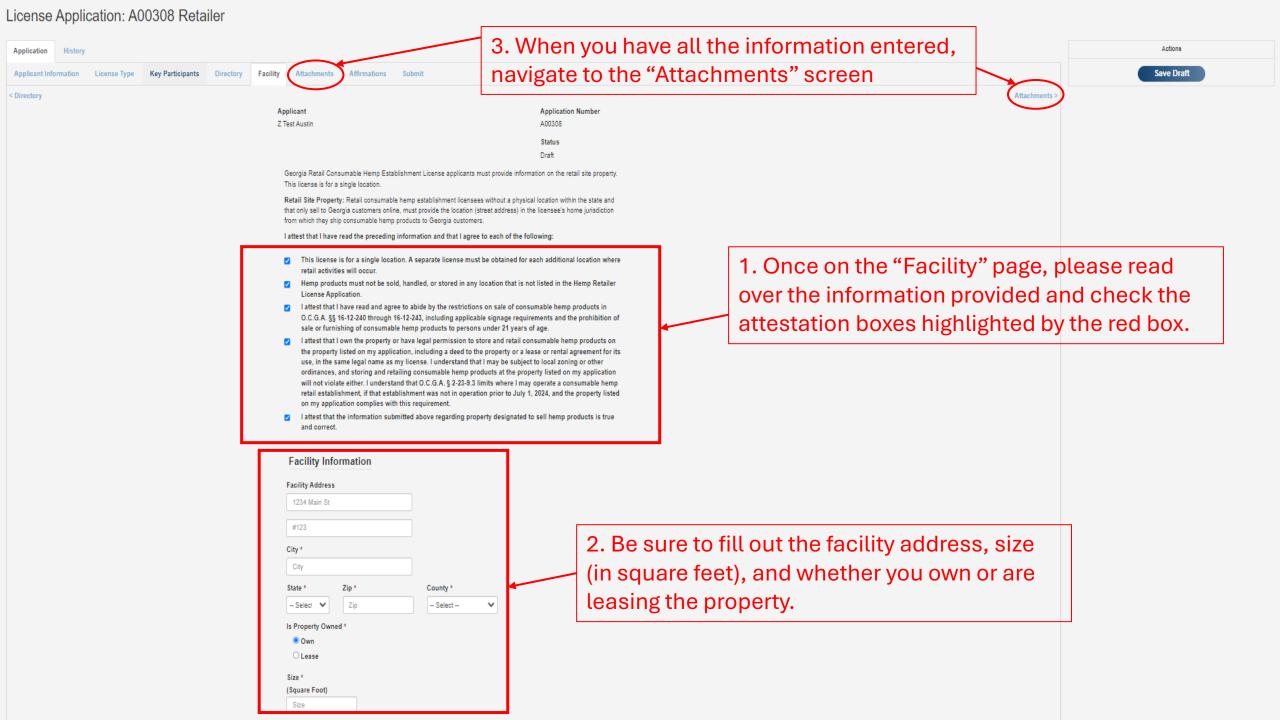


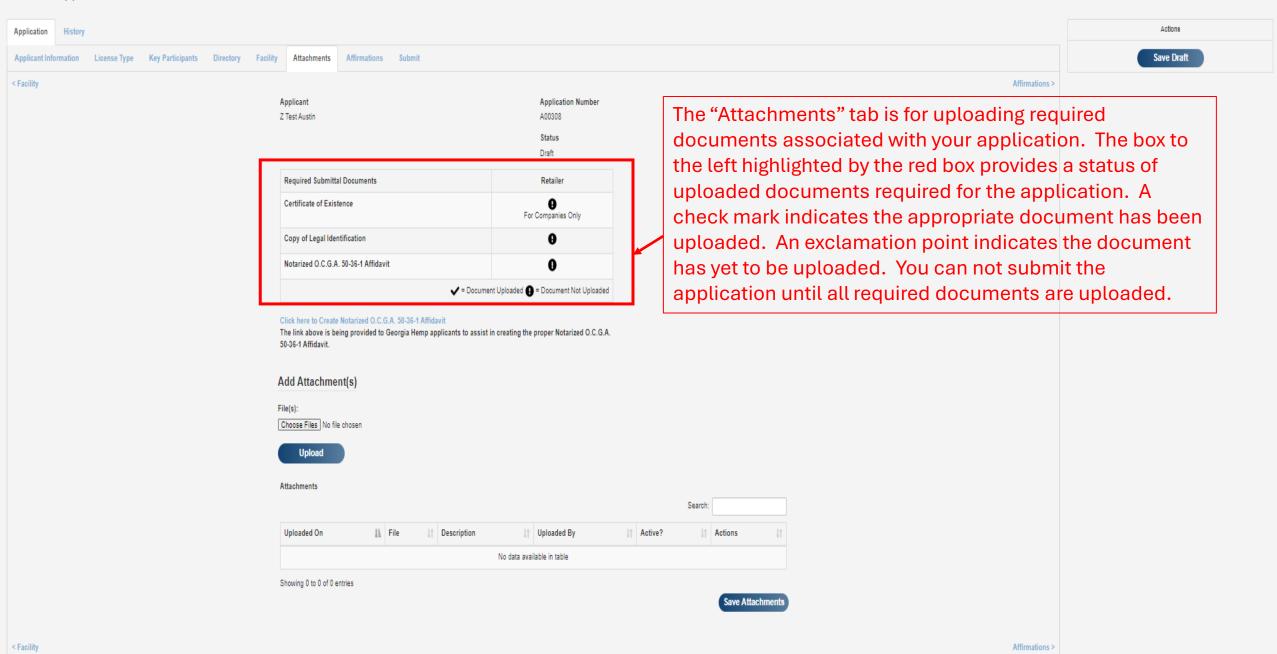
After clicking on the "+ Add Owner Types link", the box to the left will appear. Fill out this box for each key participant and click on the Save button. If you have multiple key participants, you will have to click on "+ Add Owner Types" for each one and fill out the appropriate information.

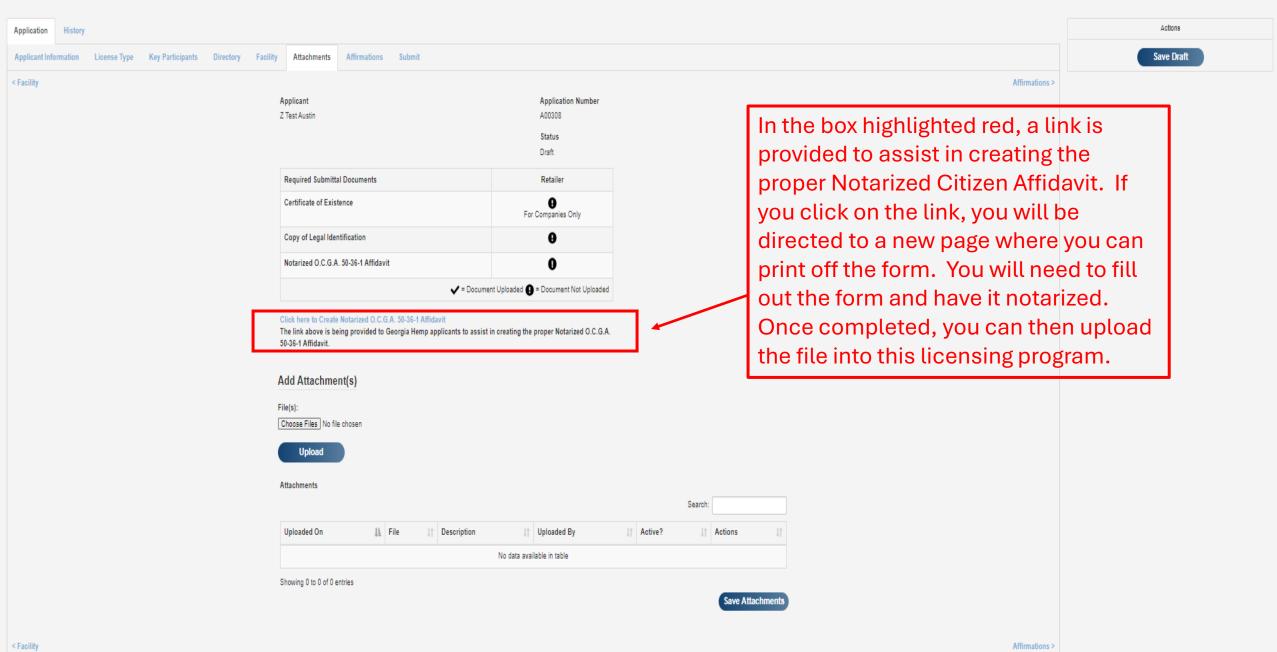
Save

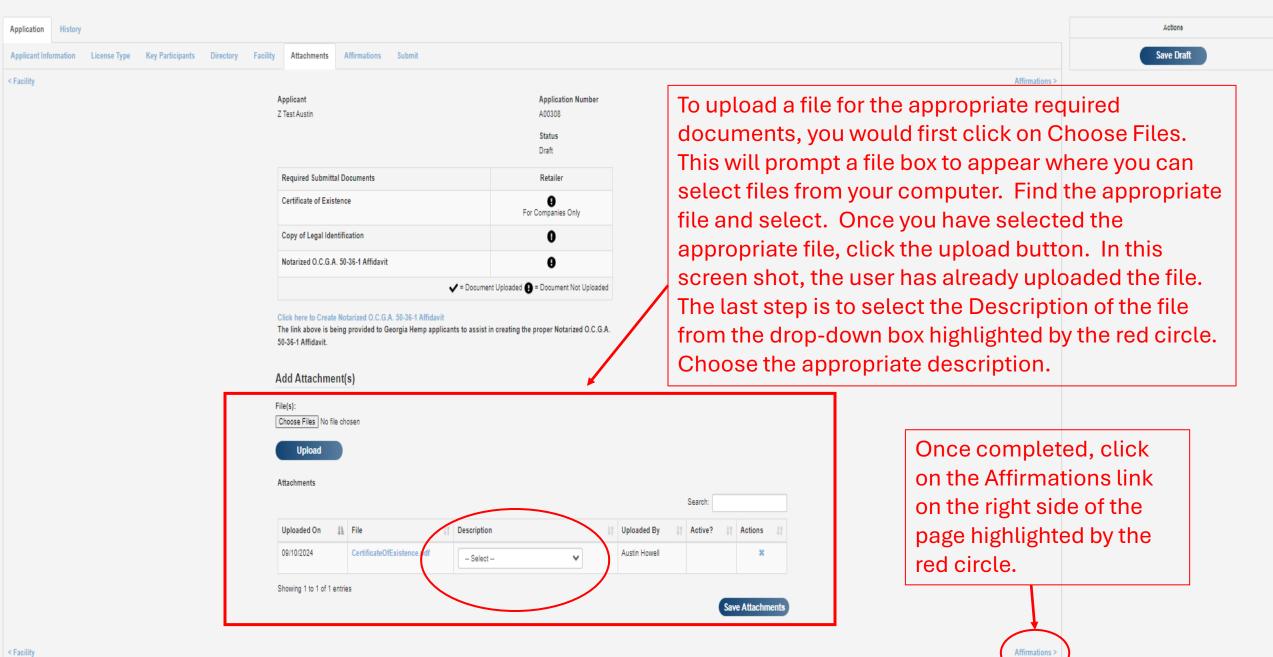
Cancel

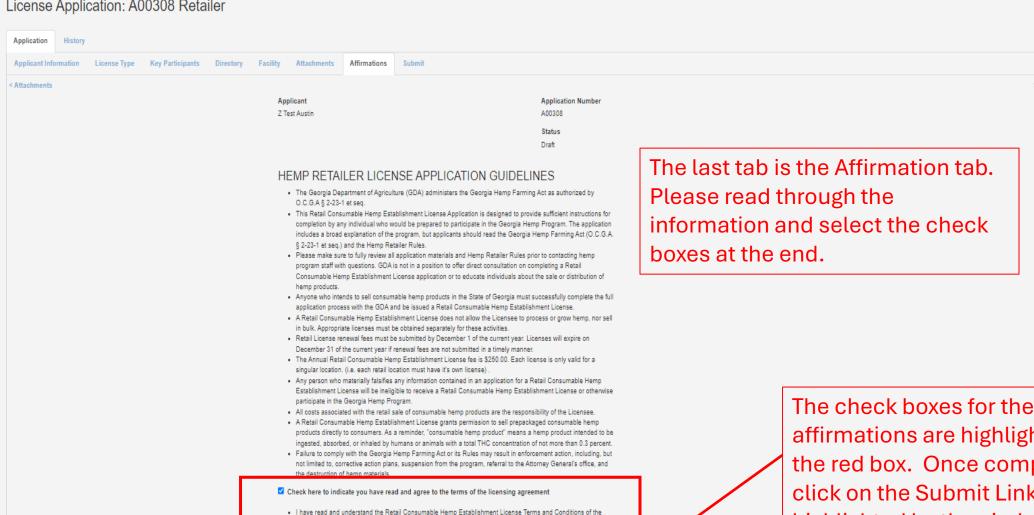












Rules of the Georgia Department of Agriculture concerning Hemp Growers and Processors (Chapter 40-32-8-.02),

. I hereby consent and agree to allow representatives of the Department, the Georgia Bureau of Investigation, and other affected state and local law enforcement agencies to enter all premises where hemp products are being sold or handled for the purpose of conducting physical inspections and ensuring compliance with the requirements of

. I understand that by providing inaccurate or false information, my application may be rejected or the Retail

and I agree to abide by all of these terms and conditions.

Consumable Hemp Establishment License may be revoked.

the Georgia Hemp Farming Act and its Rules.

Check here to indicate you have read and agree to the terms of the licensing agreement

Check here to indicate you have read and agree to the terms of the licensing agreement

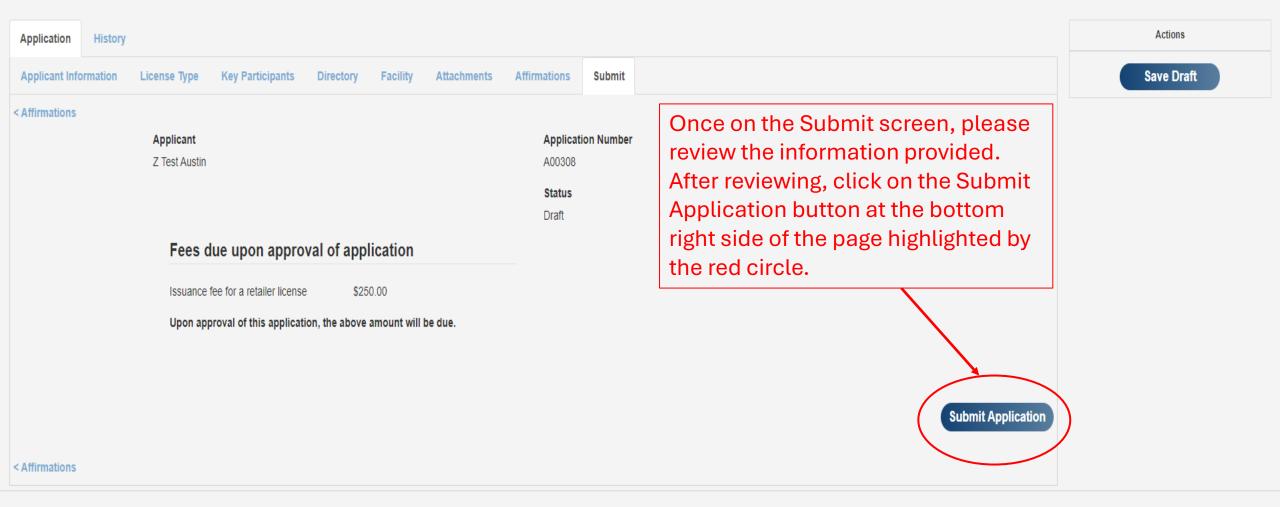
Check here to indicate you have read and agree to the terms of the licensing agreement

affirmations are highlighted by the red box. Once completed, click on the Submit Link highlighted by the circle on the right side of the page.

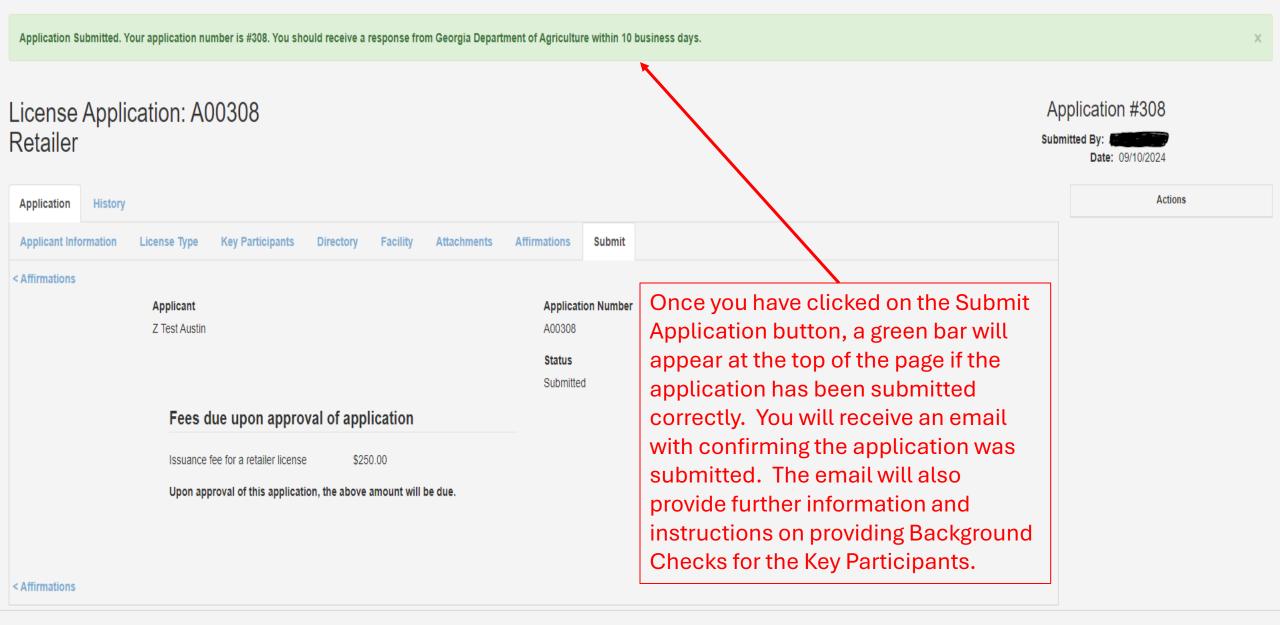
Actions

Save Draft

Submit >



Please contact the Georgia Department of Agriculture with any questions. If you do not receive an expected email, kindly check your spam folder.



Please contact the Georgia Department of Agriculture with any questions. If you do not receive an expected email, kindly check your spam folder.



Georgia Department of Agriculture

Thank you for submitting an application for a Georgia Hemp License or Registration. Your application is currently under review by program staff to ensure it is complete. We will reach out if additional information is needed or to guide you through the next steps in the licensing process.

Please do not submit payment, provide additional documentation, or complete any other requirements until requested. If you are applying for a Grower or Processor license, if required, you will receive instructions regarding the criminal background report – please wait for these instructions before starting the process.

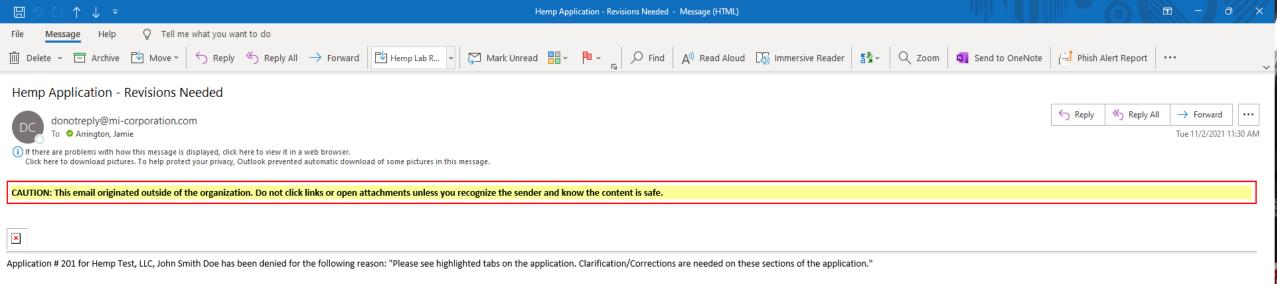
Once your application is approved for further processing, you will receive an email with instructions on how to complete the licensing process. Payment will only be requested after your application is approved and ready for licensing.

Thank you. Georgia Department of Agriculture.

Application # 313 submitted by John Doe on behalf of z Test Hemp, LLC has been received.

Georgia Department of Agriculture 19 M.L.K. Jr Dr SW Atlanta, GA 30334

Once you have clicked on the Submit Application button, you will receive a confirmation email from donotreply@mi-corporation.com telling you we have received your application .

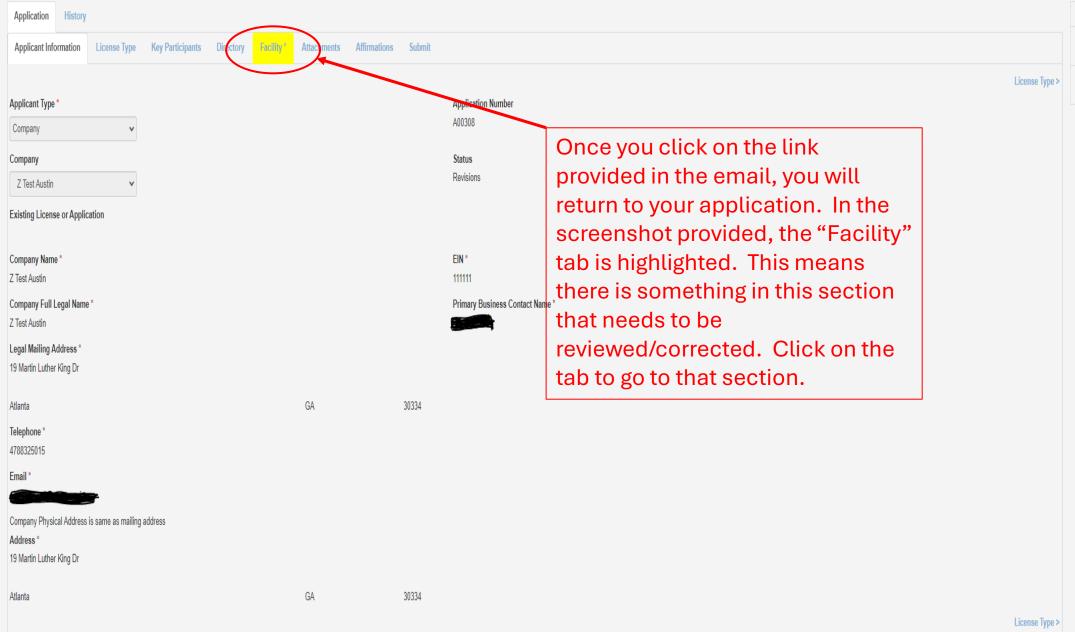


Visit the link below to revise and resubmit:

https://gaag.micorp.io/hempdev/Application/Index?programId=10&permitApplicationNumber=201

Georgia Department of Agriculture 19 M.L.K. Jr Dr SW Atlanta, GA 30334

After submitting your application, if program staff find errors/details on the application that need correcting, program staff will push back the application for you to review and make corrections. You will receive an email similar to the screenshot seen here. Click the link in the email to return to your application to make corrections.



Actions

Save Draft

Withdraw Application

Revisions

Georgia Retail Consumable Hemp Establishment License applicants must provide information on the retail site property. This license is for a single location.

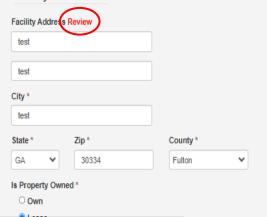
Retail Site Property: Retail consumable hemp establishment licensees without a physical location within the state and that only sell to Georgia customers online, must provide the location (street address) in the licensee's home jurisdiction from which they ship consumable hemp products to Georgia customers.

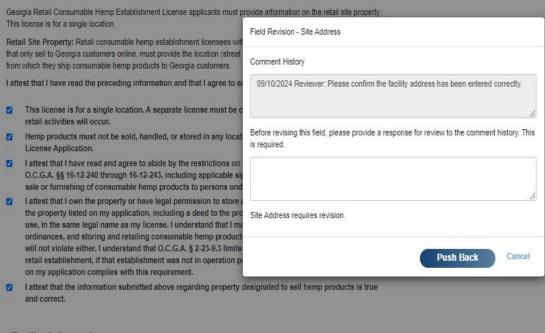
I attest that I have read the preceding information and that I agree to each of the following:

- This license is for a single location. A separate license must be obtained for each additional location where retail activities will occur.
- Hemp products must not be sold, handled, or stored in any location that is not listed in the Hemp Retailer License Application.
- I attest that I have read and agree to abide by the restrictions on sale of consumable hemp products in O.C.G.A. §§ 16-12-240 through 16-12-243, including applicable signage requirements and the prohibition of sale or furnishing of consumable hemp products to persons under 21 years of age.
- I attest that I own the property or have legal permission to store and retail consumable hemp products on the property listed on my application, including a deed to the property or a lease or rental agreement for its use, in the same legal name as my license. I understand that I may be subject to local zoning or other ordinances, and storing and retailing consumable hemp products at the property listed on my application will not violate either. I understand that O.C.G.A. § 2-23-9.3 limits where I may operate a consumable hemp retail establishment, if that establishment was not in operation prior to July 1, 2024, and the property listed on my application complies with this requirement.
- I attest that the information submitted above regarding property designated to sell hemp products is true and correct.

Once the applicant has navigated to the "Facility" Tab, there is a red Review Link beside the Facility Address which means program staff have noted there is an issue with the Facility Address. Click on Review which is highlighted by the red circle.

Facility Information



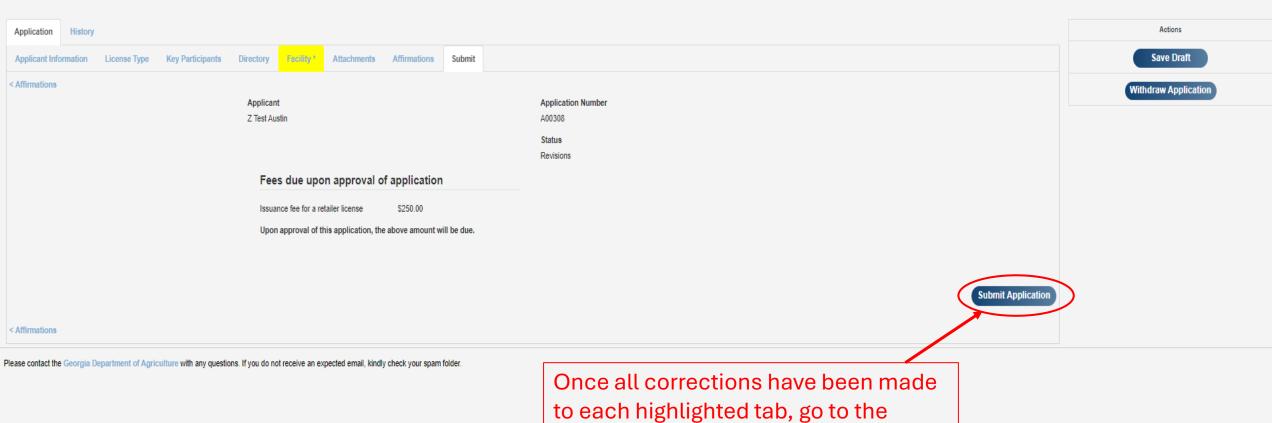


Facility Information

test			
test			
City *			
test			
State *	Zip *	County *	
GA 🕶	30334	Fulton	~
Is Property Owr	ned *		
Own			
Lease			
Size *			
(Square Foot)			

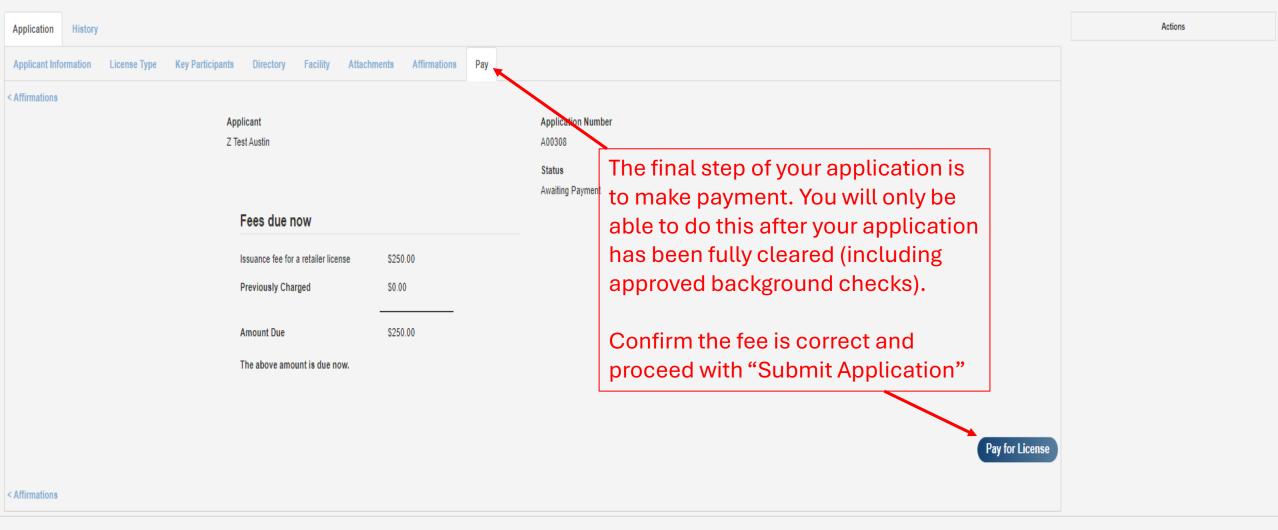
In this screenshot, the applicant clicked on the Review Link in the previous "Facility" screen. The comment box to the left appears in which program staff have noted the issue with the site. The issue at hand is the applicant entered the Facility Address incorrectly. The applicant must clarify/correct the facility address.

Attachment

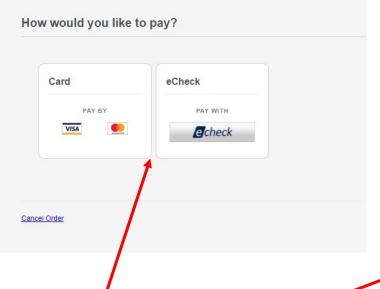


for re-review.

Submit tab and submit the application

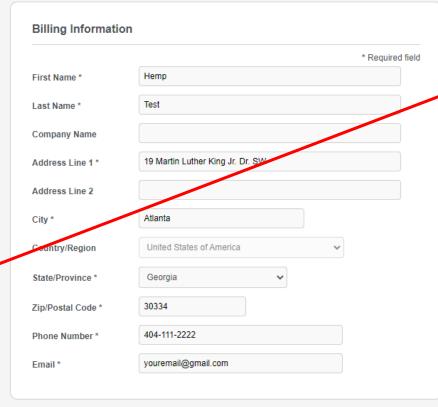


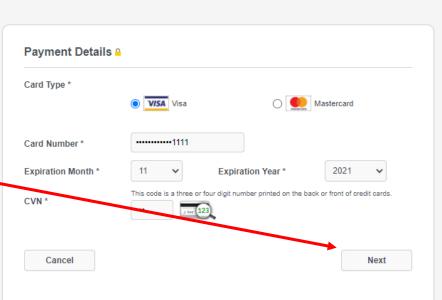
Please contact the Georgia Department of Agriculture with any questions. If you do not receive an expected email, kindly check your spam folder.

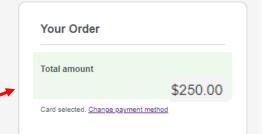


Choose your payment method then enter your billing and payment info on the next screen. Double-check your fee total amount.

When ready, click Next.







Confirm your payment info and click Pay. After submitting payment, you will receive an email receipt from CyberSource (our payment processor). If the payment was successful, you will then receive the final approval email with a copy of your license. Please save and print your license for record keeping purposes.

