



## **PET DEALER – OUTGOING INFORMATION SHEET**

Georgia Department of Agriculture [Hereinafter “GDA”]

### **GENERAL INFORMATION:**

- [1] “Establishment”; “Person”; “Pet”; are used as defined in the “Rules of “GDA” 40-13-13-.01 Animal Protection”
- [2] The license holder must read the “License Holder - Priority Information” document;
- [3] A GDA licensed establishment or person operating with a “GDA” pet dealer license must comply with all of the following: {A} “Georgia Animal Protection Act” O.C.G.A. 4-11-1; {B} “Rules of “GDA” Chapter 40-13-13 Animal Protection”
- [4] Documents: {A} “GDA” required information must be recorded on “GDA” approved paper documents or “GDA” approved computer documents; {B} Documents requiring a signature must be signed; {C} All required information documents must be available for inspection at the address listed on the current “GDA” pet dealer license;

### **THE FOLLOWING OUTGOING PET TRANSACTIONS MUST BE RECORDED:**

- [1] Transaction requirements: {A} Sold; {B} Transferred; {C} Stolen; {D} Escaped; {E} Deceased; {F} Veterinary care; {G} Release of ownership; {H} Custodial care; A custodial care provider that receives a fee or compensation must have a “GDA” kennel license; {I} Return to supplier – live pet; {J} Consignment return;
- [2] See the “Pet Dealer – Outgoing Record Keeping Form”;

### **OUTGOING RECORDS MUST CONTAIN THE FOLLOWING INFORMATION:**

- [1] Information requirements: {A} Date of Transaction; {B} Name, physical address, city, state, zip, and phone number of the establishment or person receiving the pet; {C} Pet type and quantity; {D} “GDA” license number if applicable;
- [2] See the “Pet Dealer – Outgoing Record Keeping Form”;

### **OUTGOING RECORDS INFORMATION:**

- [1] Outgoing information: {A} Fish, rodents, and invertebrates are exempt from outgoing record keeping requirements;

### **IMPOUNDING OR HARBORING:**

- [1] To impound or harbor seized, stray, homeless, abandoned, or unwanted dogs, cats, and other animals a facility must be operated by or under contract for the state, county, municipal corp., or any other political subdivision of the state and requires a “GDA” animal shelter license. See the “Rules of “GDA” 40-13-13-.01 Animal Protection” “Animal Shelter” definition.