



## **PET DEALER - INCOMING INFORMATION SHEET**

Georgia Department of Agriculture [Hereinafter "GDA"]

### **GENERAL INFORMATION:**

[1] "Establishment"; "Facility"; "Person"; "Pet"; are used as defined in the "Rules of "GDA" 40-13-13-.01 Animal Protection"

[2] The license holder must read the "License Holder - Priority Information" document;

[3] A GDA licensed establishment or person operating with a "GDA" pet dealer license must comply with all of the following: {A} "Georgia Animal Protection Act" O.C.G.A. 4-11-1; {B} "Rules of "GDA" Chapter 40-13-13 Animal Protection"

[4] Documents: {A} "GDA" required information must be recorded on "GDA" approved paper documents or "GDA" approved computer documents; {B} Documents requiring a signature must be signed; {C} All required information documents must be available for inspection at the address listed on the current "GDA" pet dealer license;

### **THE FOLLOWING INCOMING PET TRANSACTIONS MUST BE RECORDED:**

[1] Transaction requirements: {A} Purchase; {B} Live birth; {C} Custodial care; A custodial care provider that receives a fee or compensation must have a "GDA" kennel license; {D} Transfer; {E} Owner surrender; {F} Veterinary care return; {G} Customer return – live pet; {H} Consignment;

[2] See the "Pet Dealer – Incoming Record Keeping Form";

### **INCOMING RECORDS MUST CONTAIN THE FOLLOWING INFORMATION:**

[1] Information requirement: {A} Date of transaction; {B} Name, physical address, city, state, zip, and phone number of the establishment or person where the pet was acquired; {C} Pet type and quantity; {D} "GDA" license number if applicable;

[2] See the "Pet Dealer – Incoming Record Keeping Form";

### **INCOMING INFORMATION:**

[1] Interstate shipment requirements: {A} "Rules of "GDA" 40-13-13-.06 Animal Protection";

[2] If a certificate of veterinary inspection is required it must be available for "GDA" inspection;

### **IMPOUNDING OR HARBORING:**

[1] To impound or harbor seized, stray, homeless, abandoned, or unwanted dogs, cats, and other animals a facility must be operated by or under contract for the state, county, municipal corp., or any other political subdivision of the state and requires a "GDA" animal shelter license. See the "Rules of "GDA" 40-13-13-.01 Animal Protection", "Animal Shelter" definition.