



PET DEALER – OUTGOING INFORMATION SHEET

Georgia Department of Agriculture [Hereinafter “GDA”]

GENERAL INFORMATION:

[1] “Establishment”; “Person”; “Pet”; are used as defined in the “Rules of “GDA” 40-13-13-.01 Animal Protection”

[2] The license holder must read the “License Holder - Priority Information” document;

[3] A GDA licensed establishment or person operating with a “GDA” pet dealer license must comply with all of the following: {A} “Georgia Animal Protection Act” O.C.G.A. 4-11-1; {B} “Rules of “GDA” Chapter 40-13-13 Animal Protection”

[4] Documents: {A} “GDA” required information must be recorded on “GDA” approved paper documents or “GDA” approved computer documents; {B} Documents requiring a signature must be signed; {C} All required information documents must be available for inspection at the address listed on the current “GDA” pet dealer license;

THE FOLLOWING OUTGOING PET TRANSACTIONS MUST BE RECORDED:

[1] Transaction Requirements: {A} sold; {B} transferred; {C} stolen; {D} escaped; {E} deceased; {F} veterinary care; {G} release of ownership; {H} custodial care; a custodial care provider that receives a fee or compensation must have a “GDA” kennel license; {I} return to supplier – live pet; {J} consignment return;

[2] See the “Pet Dealer – Outgoing Record Keeping Form”;

OUTGOING RECORDS MUST CONTAIN THE FOLLOWING INFORMATION:

[1] Information Requirements: {A} date of transaction; {B} name, physical address, city, state, zip, and phone number of the establishment or person receiving the animal; {C} animal type and quantity; {D} “GDA” license number if applicable;

[2] See the “Pet Dealer – Outgoing Record Keeping Form”;

OUTGOING RECORDS INFORMATION:

[1] Outgoing Information: {A} fish, rodents, and invertebrates are exempt from outgoing record keeping requirements;