



GEORGIA DEPARTMENT OF AGRICULTURE

JOB ANNOUNCEMENT

Gary W. Black, Commissioner

- Leave Benefits
- Insurance
- Paid Holidays
- Retirement

JOB TITLE:	PS: AGRICULTURE COMPLIANCE SPEC (EL)
POSITION NUMBER:	00052888
LOCATION:	FOOD SAFETY DIVISION - METRO DISTRICT THIS POSITION IS ASSIGNED TO BIBB AND HOUSTON COUNTIES
POSTING DATE:	MAY 26, 2015
APPLICATION DEADLINE:	JUNE 6, 2015
WHO MAY APPLY:	ALL QUALIFIED APPLICANTS
PAY GRADE:	12
ENTRY SALARY:	\$2,583.34/Month OR Salary Commensurate With Experience.

DESCRIPTION OF DUTIES: THIS POSITION IS ASSIGNED TO **BIBB AND HOUSTON COUNTIES**. (APPLICANT MUST RESIDE IN ONE OF THESE COUNTIES OR BE WILLING TO RELOCATE). Inspects and investigates food facilities for compliance with applicable health and sanitation laws and regulations. Duties will involve collecting food samples for laboratory analysis, verifying accuracy of scales, checking refrigeration equipment for proper operation, proper product packaging and labeling, observation of food facility employees, proper equipment cleaning procedures and proper handling of insecticides and sanitizing chemicals.

MINIMUM QUALIFICATIONS: Completion of a bachelor's degree in agronomy, animal science, biology, chemistry or a related area OR Certification as a registered sanitarian or environmental health specialist.

NOTE: A copy of your **official** college transcript must be submitted with your application/resume to the Georgia Department of Agriculture, Personnel Office, 19 Martin Luther King, Jr. Drive, Room 300, Agriculture Building, Atlanta, Georgia 30334 to help us determine if you meet the qualifications for this position. Failure to submit a transcript can result in not being eligible for this specific position.

PREFERRED QUALIFICATIONS: Preference will be given to applicants, who, in addition to meeting the Minimum Qualifications, possess knowledge, skills and abilities in the following areas:

- Certification as a registered sanitarian or registered environmental health specialist by the National Environmental Health Association (NEHA) OR two years of professional experience conducting inspections and investigations for compliance with established state and federal health and food and/or milk sanitation laws, rules and regulations.
- Working knowledge of Windows computer operating system and applications.

HOW TO APPLY: (WE ACCEPT STATE APPLICATIONS BY EITHER TRANSMISSION LISTED BELOW. RESUMES MAY BE SUBMITTED IN ADDITION TO THE STATE APPLICATION.)

- Mail a completed State of Georgia application to Georgia Department of Agriculture, Personnel Office, Room 300, Agriculture Building, 19 Martin Luther King, Jr. Drive, S.W., Atlanta, Georgia 30334; or
- Fax a completed State of Georgia application to (404) 463-8196; or
- Team Georgia Careers <http://team.georgia.gov/careers/>; or
- E-mail a completed State of Georgia application to GDAPersonnel@agr.georgia.gov.

Please reference the job title and position number when submitting paper applications. Applications received without a job title or position number will be considered unsolicited and will not be reviewed. For a copy of the State Application, please visit http://team.georgia.gov/wp-content/uploads/2014/11/State_Application-Standard-3.3.15.pdf or contact the Georgia Department of Administrative Services, Human Resource Administration at (404) 656-2705.

The GDA is an Equal Opportunity Employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, age, disability, protected veteran status, or any other characteristic protected by law.

All qualified applicants will be considered, but may not necessarily receive an interview. No notification will be sent to applicants except those who are selected for interviews.

**IF YOU NEED AN ACCOMMODATION FOR AN INTERVIEW,
PLEASE CONTACT THE PERSONNEL OFFICE AT (404) 656-3615.**